

NOTICE OF VACANCY

POSITION:	Public Works Technician (Competition #2026-10)
LOCATION:	Public Works
EMPLOYMENT STATUS:	Permanent Full-Time
REPORTING TO:	Supervisor of Construction
UNION AFFILIATION:	Non-Union
WAGE RANGE:	\$40.01–\$50.01/hr (\$83,220.80–\$104,020.80/Annually)
VACANCY REASON:	New Position

WHAT WE OFFER:

- Employer paid comprehensive health, and dental benefits plan effective immediately
- OMERS defined benefit pension plan effective immediately
- Employee and Family Assistance Plan available
- Paid Sick Leave
- Flexible Work Arrangements, including hybrid work

POSITION SUMMARY:

Reporting to the Supervisor of Construction, supports and provides technical input in the planning, design, construction and inspection of County infrastructure.

QUALIFICATIONS FOR SUCCESS:

- Civil Engineering Technician Diploma or related education from Post-Secondary Institutions.
- Minimum 4 years related engineering and construction experience.
- Ability to review, interpret, and understand engineering construction drawings, contract documents, specifications and guidelines.
- Knowledge and experience in the use of computer software, such as, Word, Excel, Geographic Information Systems (GIS) and Computer Aided Drafting (CAD & Civil 3D).
- Knowledge and experience in construction practices and construction inspections procedures, including pre-engineering to project close out.
- Knowledge of inspection software in order to document and generate daily field reports.
- Knowledge and experience in surveying and the use of survey instruments (GPS & Total Station).
- Knowledge and experience in the use of Municipal Design Guidelines, Standards and specifications.
- Knowledge and experience in the set up and removal Traffic Counters and processing traffic count data using Traffic Data management software.
- Knowledge of CAD techniques, procedures, conventions, and standards.
- Certified member of OACETT or OACETT Associate member would be considered an asset.
- Valid Ontario driver's license required.

Resumes will only be accepted electronically via e-mail at: hr@oxfordcounty.ca

Please include the competition number and your resume in your email.

POSTING DATE: Monday, January 5th, 2026

CLOSING DATE: Monday, January 26th, 2026, by 4pm

Oxford County is committed to fostering diversity, equity, and inclusion throughout the Corporation. Oxford County promotes representational and employment equity to represent and serve our communities well. Oxford County is an equal opportunity employer and welcomes applications from all qualified individuals, including women, racialized persons, Indigenous people, persons with disabilities, and other equity-seeking groups. Studies have shown that women and minorities are less likely to apply for posted vacancies unless they meet every single qualification. Oxford County is dedicated to building a diverse and inclusive workplace and encourages you to apply. If you're excited about this role, You may be the right candidate even if your past experience doesn't align perfectly with every qualification in the job description. Oxford County is committed to fostering an accessible and equitable recruitment process for all applicants. The County will attempt to provide reasonable accommodations to ensure the applicant's full participation if requested. In accordance with the Municipal Freedom of Information and Protection of Privacy Act, resumes are only accepted in response to advertised vacancies and will be used for the purposes of determining eligibility for employment only. We appreciate all resumes, but only those selected for interviews will be contacted. If you require any document in an accessible format, contact us via email, in person, by telephone, or in writing using the contact information above. Please note, this position is eligible for our Flexible Work Arrangement program, including hybrid work